



Version: 8
Date: 25/04/2016

Vérification:
Validation:

1. AIM

This document defines the certification regulations and the general terms for use of the SNCH certification marks and certificates by any certified entity.

2. REGULATIONS FOR USE

This document is to be applied by all certified structures having signed an application form.

3. REFERENCES

- ISO/IEC 17021-1:2015
- ISO/IEC 27006:2011

4. RIGHTS OF USE

Each certified entity may refer to its certification or use the SNCH certification mark on condition that the certification(s) is (are) effectively valid and that the present clauses are respected.

The right of use of the mark is strictly limited to the certified entity and may not be transferred to a third party, even if licensed, nor to a successor.

An entity which is certified for only a part of its activities may refer to its certification or use the SNCH mark on condition that the information will not lead to confusion as to the nature or the domain of the activity which is certified.

If a subsidiary of a group is certified, the information transfer may in no way lead to believe that the entire group or other subsidiaries which are not certified by SNCH are covered by the certification.

A certified entity may print the SNCH mark on advertising, commercial or transport media, on condition for these to be clearly linked to a certified activity or service.

Thus, should a common document be distributed, it must explicitly mention the establishments which benefit from the certification agreement.

A certified entity may print the SNCH mark on its company stationery or on any other advertising medium.

It is reminded that the mark shall not be affixed on a product or so as to be interpreted as an indication of the conformity of the aforementioned product.

The certified entity is allowed to affix, on the product's packaging or accompanying information, a statement referring to its certification (but not the SNCH certification mark). This statement must contain the certified entity's identification, the name of SNCH and a reference to the applicable version of the certification standard(s).



| Regulations for use of certification marks and certificates | | D-3D E |
|---|------------|--|
| Version: | 8 | Vérification: Validation: |
| Date: | 25/04/2016 | |

5. RELEVANT DOCUMENTS

The present general regulations are applicable to the following media:

- Documents and others, including audiovisual or electronic media, of a technical, advertising or commercial nature,
- Company stationery.

On request, SNCH can provide **templates of the marks** upon the deliverance of the certificate.

The size of the **mark** can be reduced as necessary. However, a reduced **mark** must remain legible.

ATTENTION : Under no circumstances may the colours of the mark be modified.

The use of the **mark** may only be done in these colours or in monochrome.

Before the first use of the **mark**, or in case it has been modified, the company will ensure that a specimen is sent to SNCH before printing thereof is allowed.

During audits, the **audit team** may ask for samples of the various uses to be annexed to the audit report.

Restrictions of use

The use of the SNCH **mark** is forbidden on business cards bearing the names of the employees of a certified entity or of individually certified persons, as well as on promotional objects which it distributes. The use of the **mark** is also forbidden on test reports, calibration reports, inspection reports and certificates.

6. TEXTUAL REFERENCES TO THE CERTIFICATION

The certified entity which benefits from the right of use of the **mark** may make a reference to its certification by means of a text which must mention, as a minimum and without ambiguity, the following information:

- certificate number
- certified service or departments
- mention of the domain concerned
 - either by means of a clear description,
 - or, at the initiative of the certified entity and upon written approval by SNCH, by means of any other formula, better adapted and non abusive if justified,
 - or by means of the statement «scope available on request».



| Regulations for use of certification marks and certificates | | D-3D E |
|---|------------|--|
| Version: | 8 | Vérification: Validation: |
| Date: | 25/04/2016 | |

7. CERTIFICATE

Conditions for use

The certificate may be posted anywhere on the premises of the certified entity. It may be photocopied for use on advertising or promotional media such as brochures, flyers, posters, stands etc. on condition that the mention of the certified domain be perfectly legible.

Return

In case the entity is no longer certified (due to non-renewal, suspension for longer than 6 months, termination or withdrawal), it must return the original of its certificate *within the week* following the date at which the decision was notified, and it is obliged to no longer make use of any such copies or advertising media on which the certificate appeared, or destroy these in case the certification is withdrawn or terminated.

8. IMPROPER USE OF THE SNCH MARK

Aspects of improper use of the SNCH mark are mainly the following:

- Any use on company stationery or in a promotional publication which may lead to the incorrect understanding that the entity is certified whereas it is not, for example,
- The copying or apposition of an altered or truncated copy of the SNCH mark.

The improper use of the SNCH mark, especially where the size and the colours are concerned, be it by the holder of the right, a certified entity, or a third non-certified party, will give the SNCH the right to take legal action within the framework of the applicable legislation, as it may see fit.

9. BREACH OF THE GENERAL RULES FIXED BY THE PRESENT DOCUMENT

In case the requirements of the present documents are breached, SNCH may withdraw the right of use of its mark from the certified entities and take measures which may go as far as withdrawal of the certification.

10. SUSPENSION OR END OF THE CERTIFICATION

Whether for reasons of suspension, termination or withdrawal of the certificate, the entity concerned must take measures to immediately erase the mark as well as any textual reference thereto from any media.